



911 Address Application

1. Site Plan – Site Plans need to be accurate and to scale, with point of entry / driveway / new road marked accurately, so that we can add correct information to 911 GIS (Map). For structures, marked distances to roads and parcel lines in two different directions helps.
2. X, Y Coordinates (Optional) – This is an easy way to make the building location more accurate. We only ask for this if there is no site plan or the site plan is hard to read. If the site plan is official, and not hand-drawn, we shouldn't need coordinates.
3. Type of Structure – House, Barn, Well, Power Pole, Storage Shed, Business, Phone Box, Tower, Cell Hubs, etc (circle one) _____
4. Contact Information:
Name: _____
Contact Number: _____
Email Address: _____
5. Residents Information (If known, names of adult residents. This is for the address verification form and our 911 map):

Note: If the structure is more than 528 ft (1/10th of a mile) from the nearest official road, especially if multiple structures are planned, we have to name the driveway / new road. This requires more time and is about a week turnaround on average.

Site Plan

Property Owner's Name:			
Property Size:			
Address or Parcel Number:			
Setbacks(ft):	Front:	Sides:	Rear:

Please draw your proposed project and indicated the following

- Location of proposed driveway (or new road).
- Location of all roads and rights-of-way in relation to the property.
- Location of all existing and proposed structures.
- Location of proposed or current septic, drain field and well

