



The Union County Board of County Commissioners is accepting sealed bids for re-roofing of the BOCC Administration building located at 15 NE 1st Street, Lake Butler, FL 32054 (30.02410, -82.33771).

Sealed bids must be delivered to the Board of County Commissioners office at **15 NE 1st St., Lake Butler, FL 32054** by **12:00PM** on **January 7, 2026**. Bids delivered to any other location will not be considered. Any bids received after the stated deadline will not be accepted under any circumstances. Bids will not be accepted via fax or electronic mail. Bid opening will be on **January 7, 2026** at **12:00PM** or **as soon as possible thereafter** in the **Board Meeting room of the Union County Courthouse, located at 55 W. Main St., Lake Butler, FL 32054**.

To facilitate processing, please ensure responses are sealed and marked **“SEALED BID – BOCC Roof”** on the outside of the envelope. The envelope shall also include the bidder’s return address.

Bidders shall submit **six (6)** copies of the bid. A bidder may submit the bid by personal delivery, parcel service, or by mail. Union County cautions bidders to assure that the bid package will actually arrive at the County office prior to the deadline set for receiving bids. Telephone confirmation of timely receipt of the bid may be made by calling 386-496-4241 before the bidding deadline. Bidders may withdraw their bids by sending notice in writing to **James Williams** at Countycoord@unioncounty-fl.gov at any time prior to the deadline for submittal.

Union County reserves the right to waive formalities in any response, to reject any or all bids with or without cause and to waive technical and non-technical or non-material defects in the solicitation or submittal of any responses.

Bidders must have licensure and insurance in compliance with Florida State law in order to be considered.

Scope of Work

1. Replace with High Wind Resistant Asphalt Architectural Shingles
2. Replace Fascia Boards
3. Replace Aluminum Drip Edge
4. Replace White Weather Resistant Vinyl Soffit Vent.