



Union County Building Department
15 Northeast 1st Street, Lake Butler, FL 32054 • Phone: 386-496-2676 • Fax: 386-496-4240

CULVERT APPLICATION

PROPERTY OWNER: _____ PHONE NUMBER: _____

CURRENT ADDRESS: _____

DIRECTIONS/LOCATION OF PROPERTY: _____

PARCEL NUMBER: _____

Is a culvert in the ditch at this time? Yes No

TYPE OF CULVERT: Permanent Temporary Reason for Temporary: _____

***** The desired location of the driveway must be marked by 2 stakes for the Road Superintendent to conduct his initial site inspection *****

All culverts must meet the specifications outlined by the Road Superintendent which will have mitered ends, and a minimum of six inches of lime rock or crushed asphalt on the drive over the culvert. New culverts on roads that have been paved or resurfaced by DOT must match the mitered and concrete ends of culverts placed by DOT on that road. The Road Superintendent will provide all required specifications on a Culvert Design Standards form upon completing the initial site inspection.

I do hereby submit my application for a culvert permit for the above desired location. I understand that the Union County Road Superintendent shall make the determination as to the required diameter, length, type, and material of the culvert, as well as the engineering and installation of the driveway. I also understand that the County has fifteen (15) days from the date of this application to conduct their initial inspection of the site of the driveway to make this determination. I further understand that, in some cases, the County may require me to use a Polypipe depending on the topography and corrosive nature of the soil.

I further understand that it is the property owner/contractor's responsibility to contact the Union County Road Department to ensure if the culvert to be installed on this property meets these requirements. The property owner/contractor must notify the County a minimum of **five (5) days prior to installation** so that a final inspection may be completed. I also understand the property owner/ Contractor is responsible for all costs associated with the construction and installation.

Signature of Applicant _____
Date

*****FOR OFFICE USE ONLY*****

Culvert Requirements:

Date of Initial Site Visit: _____ Road Superintendent Initials: _____

Type of Culvert: Permanent Temporary Material: _____

Number of culverts _____ Diameter: _____ Length: _____ Mitered: Concrete Ends:

Permit Fee: \$16.50

Inspection: \$71.50

Total permit fee: \$88.00

Total Fee: _____ Check # _____ Cash _____ Receipt # _____

Date of Final Inspection after Install: _____

Road Superintendent Signature _____
Date