

BOARD OF COUNTY COMMISSIONERS OF UNION COUNTY, FLORIDA

POSITION DESCRIPTION

EMERGENCY MEDICAL SERVICES DEPARTMENT

PARAMEDIC

PURPOSE AND GOAL(S) FOR POSITION

The primary purpose of this position is to provide Advanced Life Support Level and Basic Life Support Level emergency medical treatment & transport to the sick and injured. The goal of this position is to perform high quality assessments of the sick and injured, to determine most appropriate course of medical treatment based upon that assessment, to provide the determined course of treatment to the sick and injured in the most efficient, beneficial, and professional manner while on-scene or during ambulance transport to a receiving medical facility.

MAJOR PERFORMANCE RESPONSIBILITIES

1. Maintain all medical response equipment, supplies, and medication at a high state of readiness at all times.
2. Respond safely and appropriately to emergency scenes when requested.
3. Initiate, complete, and re-assess scene size up for initial and on-going hazards.
4. Perform appropriate patient assessments as determined by the patient's chief complaint and type of emergency scene.
5. Appropriately interpret patient assessment findings to determine course of treatment / intervention
6. Provide assessment-based treatment(s) / intervention(s) to improve patient condition(s) and to reduce mortality / morbidity
7. Determine most appropriate transport destination and safely initiate patient transport.
8. Maintain continuity of appropriate treatment / intervention throughout duration of transport
9. Provide pre-arrival patient status & patient care report via on-board radio to receiving hospital
10. Provide a patient hand-off report to nursing staff / physician(s) accepting or assuming patient care
11. Leave behind an abbreviated field patient care report at the time of patient hand-off to include all known patient information, treatments / interventions provided during transport, patient's response to treatments / interventions during transport, and all / any known patient medical history.
12. Decontaminate all equipment and assigned vehicle components, re-stock all used medical supplies, and assure that the assigned response vehicle is restored to the highest state of readiness.

13. Complete a detailed, accurate, and full patient care report for each patient encounter prior to the end of your assigned duty period during which the patient encounter occurred.
14. Regularly attend & actively participate in continuing / educational in-service training.
15. Regularly attend & actively participate in Quality Assurance Sessions as directed.
16. *Maintain a professional demeanor and professional appearance during all assigned duty periods.
17. *Actively participate in various daily activities including the performance of station duties, territory familiarization, personnel training, and professional development.
18. *Perform other as needed and / or as assigned.

KNOWLEDGE, ABILITIES, SKILLS AND REQUIREMENTS

Possess and demonstrate the ability to apply an In-depth knowledge of Basic Life Support and Advanced Life Support emergency medical treatment in the performance of providing emergency response upon request. Possess the knowledge and demonstrate the ability to apply advanced airway management skills to appropriately manage the airway. Possess and demonstrate the ability to apply an in-depth knowledge of pharmacology relating to pre-hospital emergency medicine. Possess and apply the organizational skills sufficient to successfully manage an emergency scene in such a manner to reduce mortality / morbidity. Possess the knowledge of and demonstrate appropriate application of the most currently approved and / or accepted department patient care protocols. Possess the knowledge of and demonstrate the appropriate application of the State of Florida Administrative Code 64-J or the most current State of Florida Administrative Code relating to Emergency Medical Services.

Additionally, the following are the minimum qualifications for any individual filling this position:

- ❖ Current & Active State of Florida Paramedic Certification
- ❖ Current ACLS Certification
- ❖ Valid Florida Driver's License
- ❖ 16-hour Emergency Vehicle Operator Certification (EVOC)
- ❖ Excellent communication skills
- ❖ Data Entry / Computer proficiency.

WORK CONDITIONS AND PHYSICAL ENVIRONMENT

This position may require serious physical exertion and/or muscular strain and the expected, daily physical activity associated with this position includes frequently reaching, turning, twisting, pulling, pushing, stepping, squatting, kneeling and routine periods of standing for extended lengths of time. This position involves exposure to extreme heat and cold, rain, noise, strong odors, dust, pollen and possible toxic or caustic conditions on an extending and routine basis. Persons wishing to fill this position must be able to work at a desk for prolonged periods, in a moving vehicle, and to stand for prolonged periods.

The person filling this position may regularly endure extended periods with little or no sleep.

Direct Lifting and/or Use of Direct Force:

- 20% Light Work: Up to 10 lbs. of direct lifting and/or use of direct force;
- 30% Medium Work: Up to 50 lbs. of direct lifting and/or use of direct force; and
- 50% Heavy Work: Up to 100 lbs. of direct lifting and/or use of direct force.

POSITION WITHIN ORGANIZATIONAL STRUCTURE

This position reports directly to the Shift Lieutenant or designated Officer in Charge.

EVALUATIONS OF PERFORMANCE

Evaluations of the performance by individuals filling this position shall be conducted on an annual basis by or at the direction of the Emergency Medical Services Department Director.

Union County is an Equal Opportunity Employer. Reasonable accommodations will be made for otherwise qualified individuals, in consonance with the American's with Disabilities Act (ADA).

UPDATED: February 2020