

# **UNION COUNTY SOLID WASTE ROLL OFF DRIVER POSITION DESCRIPTION**

## **MAJOR FUNCTIONS:**

The full time Roll Off Driver keeps all 20- and 40-yard garbage containers from the County's collection sites and facilities pulled and emptied on a regular basis. This position provides excellent customer service to the citizens of Union County as well as organizations both within and outside of the County. Normal work schedule for a Roll Off Driver is 40 hours per week, Monday through Friday, from 7:00am- 3:00pm; although, they may be called in to work additional hours or days, such as during disasters or emergencies. This position may work with inmate labor as needed.

## **DUTIES AND RESPONSIBILITIES:**

- Hookup, transport, and unload waste canisters from the County facilities to the New River Landfill.
- Keeping all containers and sites assigned to them cleaned, pulled, properly working, and ready for the work day.
- Ensure the safe and efficient operation and maintenance of all equipment used.
- Completing all necessary reports and forms and submitting them to the Solid Waste Director and Secretary for proper processing.
- Keep walking and work areas clean, including the trucks. Trucks should be cleaned out each day and washed whenever possible.
- Supervise an inmate helper and call in the inmate's location to the Department of Corrections Control Room per the rules for Non-DC Inmate Supervisors.

## **KNOWLEDGE, ABILITIES, SKILLS, AND REQUIREMENTS:**

- Knowledge of and ability to use several controls inside and outside of the vehicle to work the tarps, booms, and cables.
- Knowledge and ability of basic equipment maintenance.
- Ability to receive written and/or oral directions and complete those directions.
- Ability to speak and/or signal to convey or exchange information.
- Ability to complete necessary reports and forms.
- Customer service skills.

**MINIMUM REQUIREMENTS:**

- Must pass a pre-employment background check and physical.
- Must pass a pre-employment drug screen.
- Must possess an active CDL class B driver's license.
- Must possess a high school diploma or equivalent (GED).

**WORK CONDITIONS AND PHYSICAL REQUIREMENTS:**

Work requires occasional physical exertion and/or muscular strain. Opening cannister doors may require the help of an additional individual. Work involves exposure to extreme heat and cold, noise, strong odors, smoke, dust, pollen and possible toxic or caustic conditions. Must be able to regularly lift and/or move between 10 and 50 pounds. Must possess the ability to sit and drive for long periods of time (at least 6 hours per day), as well as climb in and out of the truck at least 20 times per day.

**UNION COUNTY IS AN EQUAL OPPORTUNITY AND ADA COMPLIANT EMPLOYER  
AND GIVES VETERANS PREFERENCE.**

This job description is not intended to be, and should not be, construed as an all-inclusive list of all the responsibilities, skills, or working conditions associated with the position. While it is intended to accurately reflect the position activities and requirements, management reserves the right to modify, add, or remove duties and assign other duties as necessary. This job description does not constitute a written or implied contract of employment.